

New from GCVS!

A *FREE*, monthly expert funding and governance surgery from GCVS, exclusively for Glasgow's voluntary and community organisations.

What is First Tuesday?

First Tuesday is a new service from GCVS, aimed at helping Glasgow's voluntary and community organisations to survive and prosper in these difficult times. It will take place, where this is possible, on the first Tuesday of each month, at the Albany Learning and Conference Centre.

A choice of morning or afternoon sessions

Morning session

The morning session will comprise a mix of funding information. Each session will be tailored to needs of the participants attending. Typically, we will feature help and advice on subjects such as:

- Funding searches
- Cash flow and developing funding strategies
- One-to-one support with applications
- The application process
- Reporting back to funders
- Where to go for other information, such as funding alerts

Afternoon session

The afternoon session will be based around governance and the start-up process and will consist of a mix of advice, information and practical assistance for new and existing groups. The topics we will cover will include:

- Applying for Charitable Status - with step-by-step assistance in drawing up a constitution and helping you understand the OSCR application process.
- Your responsibilities as a Charity Trustee - covering the roles and responsibilities of office bearers, what they need to know and what their legal responsibilities are.
- Annual reporting and monitoring - what you need to provide to OSCR to ensure you are complying with their requirements.
- Making changes - the constitution, your legal form, etc and what and when you need to let OSCR know.

We will also ask you to supply details of your particular concerns before the event, so that we can best answer your specific issues.

**First
Tuesday**

The expert funding surgery from GCVS



A GCVS service, with financial support from GCC Integrated Grant Fund – Approved by Glasgow CPP



How do I book my place?

The First Tuesday sessions will be advertised through the GCVS websites, e-bulletins and email. You will be able to book via a web-link, or by replying to links on our e-bulletins or emails.

We will distribute a *Word* booking form with our e-flyers.

We will take bookings on a first-come basis, and close each session at 12 respondents for the morning funding sessions, and 10 respondents for the afternoon governance and start-up sessions.

Each session is free.

However, GCVS will charge a £40 cancellation fee for any organisation that books and does not attend. The exception will be organisations booking and cancelling within five working days of the event.

The first event will take place on Tuesday 2nd August 2011. Look out for further details from GCVS on future sessions.



Who can attend?

The First Tuesday sessions are open to any voluntary or community organisation in Glasgow with an annual turnover of less than £300,000.

This limit is because the focus will be upon sourcing funding and other types of help for smaller organisations.

When will they take place?

Where possible, on the first Tuesday of each month!

Of course, staff holidays and other factors may mean an occasional change of date.

We will fully publicise each session in the month before it takes place, including the theme for the session and whether there are guest speakers.

Where will the sessions take place?

To start with, all First Tuesday sessions will be hosted at the Albany Learning and Conference Centre, the home of learning and development for Glasgow's voluntary and community organisations.

Once the service is established, we have plans to build in a roadshow element, where we will travel to various venues around the city.

How will First Tuesday affect the existing GCVS capacity building services?

GCVS will continue to provide a bespoke, one-to-one Capacity Building service to our members as they need it.

We will also continue to provide regular financial training courses.

First Tuesday will act as a space where you can come along for short, bespoke consultancy, find out about new funding streams and also take part in supportive group work among peers.



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Our venue

First Tuesday

the albaney
Learning and Conference Centre

44 Ashley Street, Glasgow, G3 6DS

